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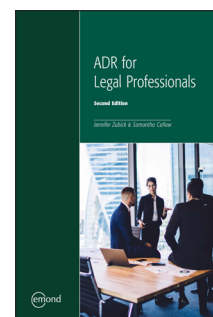


Administrative Law: Principles and Advocacy, 5th Ed.

Nastasi, Pressman

ISBN: 978-1-77462-412-8

Through simple language and practical examples, readers will understand key legal issues and learn how to successfully argue cases before administrative tribunals.

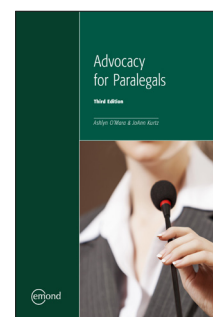


ADR for Legal Professionals, 2nd Ed.

Zubick, Callow

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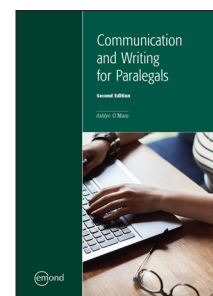


Advocacy for Paralegals, 3rd Ed.

O'Mara, Kurtz

ISBN: 978-1-77462-078-6

This textbook guides paralegal students through each stage of the litigation process, including pre-trial preparations, opening statements, examinations of witnesses, and closing arguments.

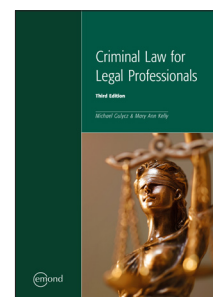


Communication and Writing for Paralegals, 2nd Ed.

O'Mara

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Supplemented with numerous sample documents and writing exercises, this resource discusses various forms of communication, including case briefs, emails, letters, and memoranda of law.

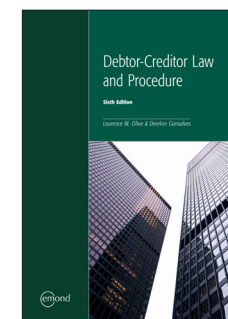


Criminal Law for Legal Professionals, 3rd Ed.

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This text strikes a balance between theory and practice while covering key subjects, including the *Criminal Code*, corporate liability in organizations, court jurisdiction, and appeals.

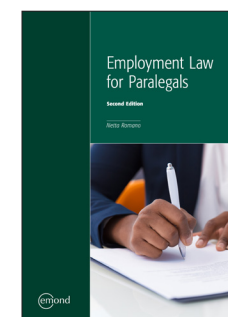


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Olivo, Gonsalves

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Produced to meet the specific needs of legal professionals, this text offers practical insights, realistic examples, and step-by-step instructions, covering the respective duties of paralegals and law clerks in both Superior and Small Claims Courts.

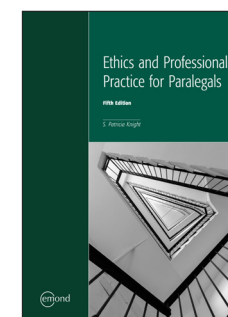


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Romano

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This text offers an in-depth and up-to-date examination of the following areas: employment standards, labour relations, employment contracts, occupational health and safety, workplace safety and insurance, labour law, and human rights as they relate to the workplace.

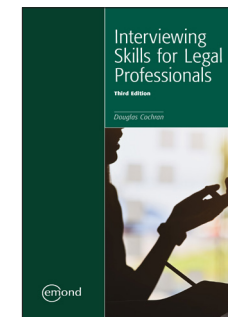


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Providing students with the practical knowledge necessary for their future careers, this text presents the *Paralegal Rules of Conduct* and the *Paralegal Professional Conduct Guidelines* along with various key topics.

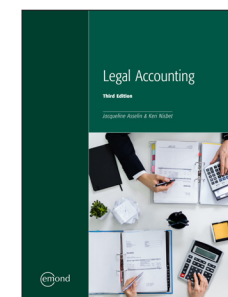


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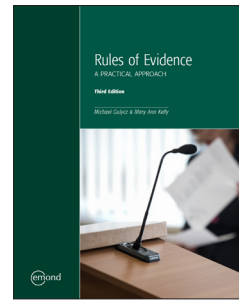
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Rules of Evidence: A Practical Approach, 3rd Ed.

Gulycz, Kelly
ISBN: 978-1-77462-194-3

This text offers students a practical and up-to-date approach to evidence law in courtrooms and tribunals. It explains how to analyze a fact situation and apply these rules in a logically sequenced manner.



Practice Management for Paralegals, 2nd Ed.

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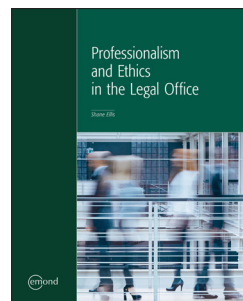
This text offers key insights into the guiding principles and management techniques of paralegal practice. It clearly addresses different types of businesses, budgeting and financial planning, advertising strategies, insurance considerations, client retention, employment practices, and more.



Small Claims Court: Procedure and Practice, 5th Ed.

Knight
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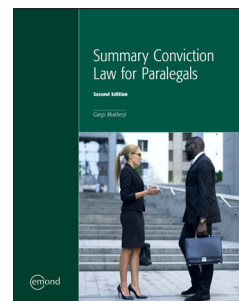
This resource provides a step-by-step guide to trial preparation and trial presentation in Small Claims Court. Readers will learn about rules and forms specific to Ontario, as well as common practices, including how to draft Small Claims Court pleadings.



Professionalism and Ethics in the Legal Office

Ellis
ISBN: 978-1-77462-095-3

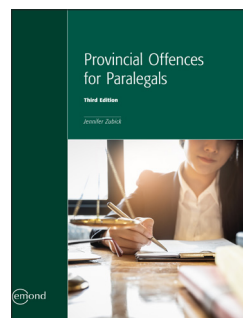
Using numerous scenarios and exercises, this book examines relevant rules of professional conduct and will greatly assist students in recognizing and developing appropriate ethical practices, both within and outside the office.



Summary Conviction Law for Paralegals, 2nd Ed.

Mukherji
ISBN: 978-1-77462-061-8

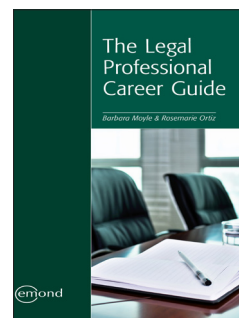
This text provides a clear and comprehensive guide to the criminal justice process, outlining every aspect of a summary conviction, from preliminary matters to sentencing and appeals.



Provincial Offences for Paralegals, 3rd Ed.

Zubick
ISBN: 978-1-77462-159-2

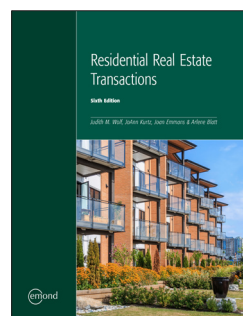
The topics covered in this text include the classification of offences and available defences, different procedural streams and charging documents, the preparation for and anatomy of a trial, and administrative monetary penalties.



The Legal Professional Career Guide

Moyle, Ortiz
ISBN: 978-1-77462-311-4

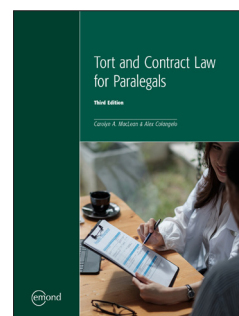
This is a practical workbook designed for aspiring paralegals, legal assistants, law clerks, and other professionals preparing to embark on a career in the legal field in Canada.



Residential Real Estate Transactions, 6th Ed.

Wolf, Kurtz, Emmans, Blatt
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This text comprehensively outlines the process of purchasing and selling property through a practical and legal lens. Every stage is thoroughly explained and substantiated with practical examples, including Teraview software screenshots, sample precedents, and calculations for the statement of adjustments.

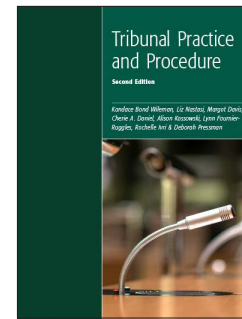


Tort and Contract Law for Paralegals, 3rd Ed.

MacLean, Colangelo
ISBN: 978-1-77462-173-8

This text provides a practical and up-to-date introduction to the fundamental elements of torts and contracts to Ontario paralegals. Readers will learn to determine whether a tort has been committed, a legal contract has been formed, or an existing contract has been breached.

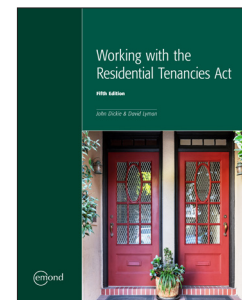
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Tribunal Practice and Procedure, 2nd Ed.

Wileman, Nastasi, Davis, Daniel, Kossowski, Fournier-Ruggles, Ivri, Pressman
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Each chapter provides an in-depth and up-to-date examination of a specific board or tribunal, covering its history, scope, procedures, hearing and appeal processes, and key cases.



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This text's comprehensive coverage includes straightforward explanations of tenancy types, landlord and tenant application procedures, and protection and enforcement of both landlord and tenant rights in plain language.



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Asselin
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This resource introduces students to many of the software programs of the MS Office Suite and acts as a guide through the proper use of each program to generate accurate, ready-for-delivery documentation.



Journal of Paralegal Access to Justice, 2023 Edition

Dhillon, Aron
ISBN: 978-1-77462-605-4

This journal provides a forum for licensed paralegals, paralegal students, and paralegal educators to critically examine issues related to the scope of paralegal practice and the role of paralegals in advancing access to justice.

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